

Majors

A major area of study is required to complete a bachelor's degree in a chosen subject area. A list of majors is available in the <u>UCF Undergraduate Catalog</u>.

Minors and Certificates

Minors and **undergraduate certificates** are a complement to a bachelor's degree. Minors require a minimum of 18 credit hours. Certificates require a minimum of 12 credit hours. Many minors and certificates require hours beyond the minimum amount.

<u>Minors and certificates are optional</u> unless required by a specific major. Some minors and certificates are restricted or limited access. Consult the <u>UCF Undergraduate Catalog</u> for options and requirements.

How to Declare or Change Programs

- STEP 1 Go to my.ucf.edu and log in with your NID credentials
- **STEP 2** Click on **Student Self Service**
- STEP 3 Click on the other academic drop-down menu
- **STEP 4** Select the **Change Major Request** option and click on the **double arrows**
- **STEP 5** Read the instructions and click on **Next**

MAJORS

 STEP 6
 Click on Add or Change* in the major box
 Major

 *Use the Change option to change your currently
 Major

 declared major or undeclared status to a new major.
 Major

 STEP 7
 Click on the magnifying glass to select college of major

 STEP 8
 Click on the magnifying glass to select specific major

 STEP 9
 Click on Look Up to view listing of majors and select specific major

 STEP 10
 If the major asks you to choose a specific track, click the magnifying glass next to "track" and select your intended track

 STEP 11
 Click on Next and then Submit

MINORS and CERTIFICATES

STEP 6 Click on Add or Change in the minor or certificate box
 STEP 7 Click on the magnifying glass to select college of minor or certificate
 STEP 8 Click on the magnifying glass to select specific minor or certificate
 STEP 9 Click on Look Up to view listing of minors or certificates and select specific minor or certificate
 STEP 10 Click on Next and then Submit

Minor	Minor				
	ass Communication Change	Delete			
tificate	Look Up Requested Major/Minor/Cert.				
select	Search by: Academic Plan begins with				
	Look Up Cancel Advanced Lookup				

If a program has no admission requirements and advisor review is not required, your change of program request will be automatically approved prior to the completion of 75 credit hours. For requests made after the completion of 75 credit hours or for programs with additional admissions requirements, your request will be forwarded to an advisor for review and you will be notified through your UCF email of the outcome of your request.

Student Success and Advising | academicsuccess.ucf.edu/ssa/

	other academic		
		*	
	Change Major: Request		
1	Change Major: Status		
	Class Schedule		
	Commencement Ticket Lottery		
	Course History		
	Degree Audit/myKnightAudit		

Major Add							
Ma	rketing Pending	Change	Delete				
	Look Up Requested Major/Minor/Cert.						
	Search by: Academic Plan begins with						
najor	Look Up Cancel Advanc	ed Lookup					